

## INNIS ARDEN RESERVES POLICY

### I. Policy and Management Authority Over the Reserves

- A. The Board of Directors of Innis Arden Club, Inc., (the "Board"), has responsibility for the development of policies for the Reserves and management of the Reserves.
- B. The Board shall appoint a Reserves Chairperson to assist in developing policies and in the managing the reserves. The Reserves Chairperson shall establish a Reserves Committee to assist with his/her responsibilities and subcommittees for each of the reserves or for special projects.

### II. Limitation on Access to the Reserves

- A. Access to the reserves is limited to active members of Innis Arden Club, Inc., and their guests when accompanied by a shareholder **for social purposes only. Business invitees are not allowed in the reserves without written approval from the Reserves Chairperson or the Board president.**
- B. Reserves with beach access may be fenced at entrance points. Gate keys may be purchased by active members from the Reserves Chairperson. Beach access reserves I and O and the west end of reserves H and U are closed from 9:30 p.m. until 5:00 am.

### III. Permitted and Prohibited Activities in the Reserves

- A. The Reserves are to be used for recreational activities only, such as hiking, walking, running, horseback riding and play.
- B. The following activities are prohibited:
  - 1. The use of any motor-driven vehicle unless specifically authorized by the Board.
  - 2. Dumping or depositing any materials in the Reserves, including, but not limited to, trash or garden clippings.
  - 3. Carrying or use of firearms, bows/arrows, or other weapons.
  - 4. The use of fireworks.
  - 5. The building of fires unless specifically authorized by the Board.
  - 6. Large gatherings or parties which may create a nuisance or excessive noise.

### IV. Trail and Stream Management

- A. Where possible, a trail will be maintained through each reserve to allow greater access to the Reserve by active members of Innis Arden. Certain trails may be widened to allow access by small maintenance vehicles.
- B. The location of any proposed new trails will be reviewed by the Reserves Chairperson with the adjacent property owners and any agencies having jurisdiction. Plans for new trails will take into consideration findings of the review and community comments.
- C. To the extent possible, and subject to the requirements of any applicable regulations, stream beds will be kept clear of fallen trees and other debris to help prevent erosion and deterioration of the quality of stream located in the Reserves.

### V. Tree Management

- A. The tree management goals listed below are of equal importance and are not ranked by priority. It is recognized that these goals may at times be contradictory and that compromises will be required.
  - 1. To preserve and restore sound and mountain views where reasonably possible.
  - 2. To maintain and enhance the reserves native forested character.
  - 3. To prevent erosion, and discourage the growth of noxious plants.

4. To comply with applicable laws, rules and regulations of any agencies having jurisdiction, as they may be interpreted from time to time, relating to cutting of vegetation within areas such as stream buffers, wetlands, steep slopes and their buffers, landslide hazard areas and erosion hazard areas.

B. Management plans for each specific reserve will be adopted by the Board after receiving recommendation of the Reserves Chairperson, and the community at large, and after the proposed plan has been submitted to the community in writing for review.

C. Requests for removal of hazardous trees may be made to the Reserves Chair.

Removal of these hazards will be handled on an expedited basis, not requiring community input. Inasmuch as possible, the cost of such tree removal will be from the Reserves budget.

D. Requests for tree cutting will be submitted to the Reserves Chairperson, using a form obtained from the Reserves Chairperson.

E. Decisions by the Board on a cutting request will be made in the context of the management plan for the affected reserve. Approval by the Board may also be contingent upon the applicant receiving approval from any agency having jurisdiction over activity in the specific area. If no plan exists for the affected reserve, a plan will be developed before the cutting request is considered by the Board.

F. All tree cutting requests will be published in the Innis Arden Bulletin for community comment, and site visitation will be made by the Board members before a decision is made to approve or deny a cutting request.

G. Factors which will be taken into consideration in approving or denying a tree cutting request will include but not be limited to the following:

1. Whether the proposed cutting is consistent with the management plan for the affected Reserve.
2. The tree species involved, as well as the health of the trees (i.e., removal of unhealthy trees or alder and big leaf maple is more likely to gain approval than a request to remove cedar, fir, or vine maple).
3. The extent to which removal or pruning will in fact enhance or restore views.
4. Removal or windowing of trees will generally be favored over topping.
5. The extent to which removed trees can be effectively replaced with lower growing trees to enhance the appearance of the Reserve, while preventing growth of undesirable vegetation such as blackberries, broom and ivy.
6. The practical extent to which cut trees can be effectively removed from the reserves or otherwise disposed of on site (i.e., by chipping or other acceptable means).
7. The magnitude of the proposed tree cutting and the cost of replacing the removed trees.
8. The availability of funds from the Reserves budget or other sources for restoring the cut area, and for nurturing and maintaining the new planting.
9. The extent to which the proposed tree cutting may cause erosion or landslide danger in the Reserve.
10. Whether the requested cutting would be permissible under applicable laws, rules and regulations, of any agency having jurisdiction over the specific area.
11. The Innis Arden Reserves Management Plan” prepared by Paul West, Dr. James R. Clark and Julie Olson of the Center for Urban Horticulture at the University of Washington, dated June 25, 1990, will serve as a resource document in evaluating requests, but will not itself establish the management policy.

H. If the tree cutting request is approved:

1. All permits required by applicable laws, rules and regulations must be obtained from agency having jurisdiction over the specific area unless an exemption from such requirement is available. A copy of the approved permit must be filed with the Reserves Chairperson before the project is started.
  2. The project must be completed within six months after granting of approval by the Board and issuance of a permit (if required) from any agency having jurisdiction unless an extension is granted by the Board.
  3. The work shall be performed by a person approved by the Board. All work shall be supervised by a Board representative to assure the scope of the project is not exceeded.
  4. To the extent practical as determined by the Reserves Chair, and subject to the requirements of all applicable laws, rules and regulations, all limbs, trunks and debris must be either chipped or removed from the reserve as part of the project.
  5. A minimum performance bond of \$250.00 will be required, with the Board in its reasonable discretion free to set a higher bond depending upon the scope and complexity of the project. The bond should be sufficient to assure compliance with the conditions and limitations imposed by the Board on approval of cutting request.
  6. Upon completion of the project to the Board's satisfaction, a portion of the bond, as determined advance by the Board, may be retained by Innis Arden Club, Inc., to be used for replanting and maintenance the Reserves.
- I. Funding for replanting of the Reserves and maintenance of the new plantings will come from the retained portion of the performance bonds, private donations, and community dues to the extent determined the Board. The Board is responsible for establishing priorities for the use of available community funds.

## **VI. Effective Date**

This Innis Arden Reserves Policy is effective this 7th day of May, 1991, and supersedes all previous Reserves or tree cutting plans and policies. Amended November 2005 (**in bold**).